

In exercise of the Powers conferred by section 35 read with section 36 of the Dev Bhoomi Uttarakhand University Act, 2021, the Board of Governors is pleased to make the following First Rules, for functioning of the University:

Short title and commencement (Section 36 and Section 37)	1	<p>(1) These Rules shall be called First Rules, 2021 of Dev Bhoomi Uttarakhand University.</p> <p>(2) After the first Rules have come into force, the Board of Governors may, with prior approval of the State Government, make new or additional rules or amend or repeal the existing rules.</p>
Definitions	2	<p>(1) In these Rules unless there is anything repugnant to the subject or the context –</p> <p>(a) ‘Act’ means Dev Bhoomi University Act, 2021;</p> <p>(b) ‘Selection’ means a section of the Act;</p> <p>(c) ‘Statutes’ means Statutes of the University as framed under the provisions of the Act;</p> <p>(d) ‘Registration Number’ means a number allotted to students by the constituent college/school admitted to a program/course;</p> <p>(e) ‘Enrolment’ means enrolment of the students to the University;</p> <p>(f) ‘Enrolment Number’ means a number allotted by the University for Identification of students enrolled in the University;</p> <p>(g) ‘Examination Centre’ means a college or a department where the University examinations are conducted.</p> <p>(h) ‘Centre Superintendent’ means a person appointed by the University to conduct the examinations at the examination centre;</p> <p>(i) ‘Examinee’ means a student who fulfills all the eligibility criteria for appearing in the University examination;</p> <p>(j) ‘Examination Hall’ means a room/hall in the examination centre where the University examination is being conducted; and</p> <p>(k) ‘Examination Cell’ means a department constituted by the University to deal with all issues related to conduct of University examination.</p> <p>(2) Words denoting the singular shall include the plural and also vice versa.</p> <p>(3) Word denoting any gender shall include both genders.</p>

		(4) Words and expressions used in these Rules but not defined but defined shall have the same meaning respectively as assigned to them in the Act/Statutes.
Admission of students to the University and their enrolment and continuance as such (Section 35(a))`	3	<p>(1) The students shall be admitted to the University in accordance with the provisions of the Act and Statutes made in this regard.</p> <p>(2) Every student shall be allotted a registration number as per the course of studies for which he has been admitted. This registration number shall change if the student withdraws from a course and joins another course offered by the University. Such a registration number shall also act as roll number of a student. No fees shall be charged by the University for allotment of this number.</p> <p>(3) A student registered for a course of study shall continue to remain registered for such a course till he passes out the course or he withdraws from the course or as specified by the ordinance made in this regard.</p> <p>(4) Every student admitted to the University shall be allotted an enrolment number after paying the enrolment fee as prescribed by the Board of Management of the University.</p> <p>(5) If the student has passed his previous qualification from other University he shall submit the Original Migration Certificate from that University.</p> <p>(6) A student already enrolled with the University need not reapply for enrolment provided that he has not migrated to another University.</p> <p>(7) A student enrolled with the University shall continue to remain the student of the University till he obtains migration certificate from the University.</p>
Laying down the courses of study for all degrees and other academic distinctions of the University (Section 35(b))	4	<p>(1) The programme structure, syllabi, study and evaluation scheme shall be made by the Board of Studies constituted for that course.</p> <p>(2) The recommendation of the Board of Studies shall be discussed by the faculty concerned. The faculty concerned shall send its recommendation to the Academic Council of the University.</p>

		(3) The course of studies and evaluation scheme for all programmes and other academic distinctions of the University shall be as approved by the Academic Council of the University.
The conditions for the award of fellowships, scholarships, studentships, medals and prizes (Section 35(d))	5	The condition and eligibility for award of Fellowship, Scholarship, Studentships, Medals and Prizes instituted by the Board of Management shall be as per the Ordinance made in this regard.
The conduct of examinations and the conditions and mode of appointment and duties of examining bodies, examiners, invigilators, tabulators and moderators (Section 35(e))	6	<p>1) Conduct of Examinations</p> <p>(a) The University examination shall be held at the designated examination centers of the University.</p> <p>(b) Each Examination Centre shall have the following facilities; namely;-</p> <ul style="list-style-type: none"> (i) Computer/Laptop + Printer with Internet Facility; (ii) Duplicator/Photo copier facilities; (iii) Steel Racks for blank answer scripts (iv) Steel almirah with locker facility for safe custody of question papers and other confidential material; (v) A Strong room for storage of examination related material fully under camera surveillance; and (vi) Any other means of communication as may be conveyed from time to time. <p>(c) The conduction of University examinations for all the courses shall be in accordance with the guidelines framed from time to time by the respective Statutory Councils and the Ordinances made in this regard.</p> <p>(d) The scheme of University Examinations shall be as per the Ordinance made in this regard.</p> <p>(e) The University shall prepare and publish a schedule of examinations for each course conducted by it at least 30 days before the scheduled date of examinations.</p> <p>(f) The Vice Chancellor through the Examination Committee shall appoint a Centre Superintendent and a Deputy Superintendent who will be responsible for conduct of University examination.</p> <p>(g) The Centre Superintendent shall be responsible for the smooth conduct of the University examinations at his/her centre. All expenses incurred in connection with the conduct of the examination at a centre shall be borne by the University as per rules.</p> <p>(h) Centre Superintendent shall be responsible for preparation and implementation of Seating Plan and assign Invigilation Duties to the Invigilators during conduct of Examination.</p>

	<p>(i) The Centre Superintendent shall submit the details of the expenses incurred in a prescribed format as soon as the examinations are over at that center and beyond one month from the date of last paper at that centre.</p> <p>(j) The Centre Superintendent shall ensure that no person other than the examinees, invigilators, and other persons as may be authorized by him or by the University, shall be allowed to enter the Examination Hall.</p> <p>(k) Examinees at all examinations shall strictly abide by the instructions that may be issued to them from time to time.</p> <p>(l) The Examination Cell shall supply sufficient number of copies of question papers (in sealed packets) and answer booklets required at each centre to the Centre Superintendent in reasonable time.</p> <p>(m) The Centre Superintendent shall return the unused question paper & answer booklets to the Examination Cell within the time as prescribed by the Examination Cell.</p> <p>(n) The Principal/Dean of the constituent college/school and Head of the Department where the practical examinations are to be held, shall make all necessary arrangements for smooth conduct of the practical examinations.</p> <p>(o) Examinee shall report to the examination hall at least 15 (fifteen) minutes prior to the commencement of the examination and shall not be allowed to enter the examination hall 30 minutes after commencement of examination. The examinee shall not be allowed to leave the examination hall before half time of the duration of the examination.</p> <p>(p) Flying Squad:</p> <p>(i) To ensure conduct of University Examinations as per norms, a Flying Squad of not less than 03 (three) members of whom 01 (one) shall be lady member, shall be constituted.</p> <p>(ii) The Flying Squad shall be authorized to visit any Examination Hall and enter in the office of the Centre Superintendent without prior intimation to check the record and other material relating to conduct of University examination. For ascertaining the authenticity of the examinee by checking the identity, the Flying Squad may enter the Examination Hall. The Flying Squad shall be</p>
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		<p>authorized to detect use of malpractices and unfair means in the University Examination, by physical check, if necessary. In case of female candidates, the physical check shall be made by the lady member of squad.</p> <p>(iii) The Centre Superintendent shall extend all co-operations to the Flying Squad.</p> <p>(q) The Centre Superintendent shall submit the answer booklets to the Examination Cell of the University immediately after the examination every day.</p> <p>(r) After receiving the answer booklets on or before the last day of Examination schedule, the Examination Cell shall carry centralized evaluation.</p> <p>(s) The results of the examination shall be tabulated and prepared in Award Sheet by the tabulator/evaluator.</p> <p>(t) The result prepared by the evaluator/tabulator shall be compared, verified and approved by Examination Committee. The approved Award Sheet along with the Soft copy of the same should be submitted to Exam Cell for result processing.</p> <p>(u) The results of the examinations shall ordinarily be declared within 30 days from the last day of the examination and the University shall forward the result to the constituent college/school or department of the University for onward intimation to the students.</p> <p>(2) Conditions and mode of appointment, duties of examining bodies, examiners, invigilators and moderators:</p> <p>(a) The qualification and experience for paper setter, moderator, evaluator and examiner shall be as per the guidelines of the Statutory Council or as per the Ordinance made in this regard.</p> <p>(b) The Paper Setter, Moderator, Internal and External Examiners shall be appointed from a panel of examiners. In case of unavailability of Paper Setter and Examiner so appointed, another Paper Setter and Examiner shall be appointed from the panel.</p> <p>(c) The Examination Cell of the University shall maintain a panel of Paper Setter, Internal and External Examiners for each course.</p>
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		<p>the fact that no relations of his/her is appearing in the examination. Relations include husband, wife, blood relation or in laws.</p> <p>(n) A record of misconduct, if any, committed by the Paper Setter, Moderator, Examiner, Tabulator and any other person with University examination shall be maintained by the Examination Cell.</p> <p>(o) All complaints and incidents regarding unfair means shall be dealt as per the Exam Ordinance and Allied Provisions 2021 made in this regard.</p>
<p>Fee chargeable from students for various courses (Section 35(f))</p>	7	<p>(1) Every student registered for a course shall be charged with a fee as determined by the Board of Management.</p> <p>(2) To determine the tuition fee to be charged, a Fee Committee shall be constituted by the University.</p> <p>(3) The tuition fee recommend by the Fee Committee shall be maximum chargeable tuition fee for that course and shall be valid for a period of 03 (three academic sessions).</p> <p>(4) Based on the recommendation of the Fee Committee, the Board of Management shall determine the tuition fee to be charged.</p> <p>(5) Tuition fees from registered students shall be charged annually/half yearly on or before a date prescribed by the constituent college/school/department of the University.</p> <p>(6) Fee for Enrollment, Examinations, Hostel, Degrees, other Academic Distinctions and any other fee as determined by the Board of Management from registered students shall be charged additionally.</p> <p>(7) Any matter related to refund of fees shall be referred to the Board of Management whose decision shall be final and binding.</p>
<p>The fee to be charged for admission to the examinations, degrees and other academic distinctions of the University (Section 35(g))</p>	8	<p>Based on the recommendation of the Examination Committee and in consultation with the Finance Committee, the Board of Management shall decide the fee to be charged for various University examinations, degree and other academic distinctions.</p>
<p>The conditions of residence of the students at the University or a Constituent College/School (Section 35(h))</p>	9	<p>(1) The University or its constituent college/school may provide hostel/ residential accommodation to the students admitted in it.</p> <p>(2) Each constituent college/ school of the University shall make arrangements for supervision, maintenance and inspection of facilities provided in the hostel/ residential accommodation.</p> <p>(3) Each constituent college/ school of the University shall</p>

		<p>make arrangements for supervision of the students in order to maintain the discipline of the hostel/ residential accommodation.</p> <p>(4) The resident student shall confirm to the Rules and terms & conditions made for residing in the hostel.</p> <p>(5) Every Dean of the constituent college/school shall maintain records of the following namely:</p> <ol style="list-style-type: none"> a) Number of hostels & the numbers of Wardens ; b) Number of resident students in each hostels & approved lodging; c) Number of non- residents students living with their parents; d) Number of non- residents students living with their guardian; and e) Number of non- residents students living independently. <p>The college /institutes shall provide this information whenever asked for, by the University.</p> <p>(6) Resident students in the hostel shall take their food in the mess provided in the hostel.</p> <p>(7) Every constituent college/school shall ensure periodic health check-ups of each student residing in the hostel managed by the college or in an approved residential accommodation and ensure that no such student has any contagious disease. The health check-ups should be arranged either in the hospital attached to the medical college of the University or at any other hospital, approved by the University.</p>
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